## ***Tips.***

1. *Read the whole passage quickly to understand the topic of the text.*
2. *Read each sentence carefully again. Think of the right word for each gap. Look at the information before and after the gap.*
3. *Read the whole text again and check your answers.*

Exam Part 2: Open cloze

Read the text below and think of the word which best fits each gap. Use only one word in each gap. There is an example at the beginning (0).

**Read the text and fill in the gaps with the missing words which are part of a British idiomatic expression.**

Example:

0 TEA

Is time-management your cup of (0) … and a piece of cake?

How is it possible to (1) ….. time to do everything you have planned for the day? Behind the (2) ….. , it was enough just to switch off your phone in order to stop procrastination. But the step of modern life is so hectic and everyone is (3) ….. for time even more nowadays.

If you do not want an important issue to turn up at the (4) ….. hour, you’d better have the moment of (5) ….. in the morning when you choose those tasks that are most important to work at. There are different systems of time-management. At (6) ….. times, people used to write long lists in the notepads, but nowadays computers and applications are popular as well. Everyone can do this and, thus, avoid working in (7) ….. hours. Just make a cup of coffee, put pen to paper or open your gadget application and get down to doing this necessary task. In the long (8) ….. , you will feel more confident even if something goes wrong.

Keys:

1. TAKE

2. TIMES

3. PRESSED

4. ELEVENTH

5. TRUTH

6. ALL

7. SMALL

8. RUN