*Приложение № 1*

к уроку **Videoconferencing**

From: **Chuck Roberts**

To: **Brad Smith**

Subject: **Purchase Request**

Mr. Smith,

At present, we travel a lot to meet with our business partners. I propose that we use videoconferencing instead. It saves time and reduces costs. We only need a webcam to do basic videoconferencing. However, a dedicated system is even better. It allows us to do multipoint videoconferences. And it supports document sharing. It also has an echo-cancellation feature.

The system comes with a camera and TV monitor. It also comes with a codec, but we need to order a video bridge separately. We also need to make sure we have high bandwidth Internet access. Still, it offers big savings. Let me know your thoughts.

Chuck Roberts

Ex. 2 p. 12

Read the e-mail. Then, mark the following statements as true (T) or false (F).

1 \_\_\_\_\_\_\_ Videoconferencing reduces traveling time and cost.

2 \_\_\_\_\_\_\_ The dedicated system comes with a video bridge.

3 \_\_\_\_\_\_\_ Videoconferencing works best with low bandwidth Internet access.

Key: 1 T, 2 F, 3 F